



PROFESSIONAL SUMMARY

Currently a student seeking a position to apply a strong sales and customer service background in a hands-on environment. Particularly interested in a meaningful role that offers opportunities for professional growth and skill development. A confident, driven, and career-focused individual who strives for success in every endeavor. Key strengths include attention to detail, a positive attitude, and a strong willingness to learn, with the ability to quickly adapt to new responsibilities.

EDUCATION

Wake Technical Community College (WTCC), Raleigh, NC

Associates in Applied Science: Advertising & Graphic Design May 2026

Relevant Coursework:

Graphic Design I & II, Photographic Imaging, Design of Advertising

CERTIFICATES

Advertising and Graphic Design: Design Basics, WTCC	June 2023
Advertising and Graphic Design: Graphic Design, WTCC	June 2023
Graphic Design & Illustration Using Adobe Illustrator, Adobe	Nov 2024
Graphic Design & Illustration Using Adobe Photoshop, Adobe	Nov 2024

SKILLS

Adobe Illustrator, InDesign, and Photoshop	Critical Thinking
Interpersonal Communication	Attention to Detail
Client Relationship Management	Project Management
Data Visualization	Social Media
Microsoft Office Suite (Word, Excel, PowerPoint)	Troubleshooting

PROFESSIONAL EXPERIENCE

Sales and Service Ambassador Feb 2026 - Current
CLEAR, Raleigh NC

- Actively engage travelers to explain value and benefits and enroll new members in CLEAR+
- Adhere to all safety and security protocols, while verifying traveler identity and guiding members through expedited security lanes
- Provide top-tier service, address inquiries, and create a positive experience for every member and non-member interaction.

Office Assistant Jan 2025 - Jan 2026
CARE Center | Wake Technical Community College, Raleigh NC

- Connected with students to a wide-variety of on & off-campus resources depending on needs of the individual
- Coordinated student intake assessments and prepare comprehensive documentation for wellness counseling referrals
- Processed and created student accounts for the Nest Food Pantry and fulfilled inventory orders on a weekly basis

**PROFESSIONAL
EXPERIENCE****Automotive Sales/Leasing Consultant** Dec 2022 – Jul 2023**Sir Walter Chevrolet, Raleigh NC**

- Consulted with customers to identify needs, present new and pre-owned vehicle options, and guide purchasing and leasing decisions
- Negotiated and closed vehicle sales and lease agreements while explaining pricing, financing options, and contract terms
- Maintained product knowledge, managed customer follow-ups, and built long-term relationships to drive repeat and referral business
- Upsold service packages, extended warranties, and insurance products by clearly communicating value and benefits

Sales/ Graphic Design Aug 2021 – Jul 2022**Something Custom Printed, Raleigh NC**

- Designed and produced custom apparel and merchandise, including shirts, mugs, and license plates, based on customer specifications
- Managed daily kiosk operations independently, including opening and closing, inventory tracking, counting and verifying cash totals
- Boosted sales by actively engaging customers, upselling customization options, and delivering efficient, friendly service

Sales Representative Dec 2020 – Jun 2021**Acquire, Raleigh NC**

- Met and exceeded sales quotas by promoting AT&T wireless devices, data plans, and bundled services to Sam's Club members
- Converted customer interactions into activations, upgrades, and add-on services through needs based selling
- Activated new lines, processed upgrades, and transferred data while ensuring accurate account setup

**ADDITIONAL
EXPERIENCE****Paint and Sip Instructor** Aug 2024 – Jun 2025**The Portal HQ, Raleigh NC**

- Planned and organized lessons plans in advance in order to teach students various techniques to enhance their painting skill.
- Setting up each student's station and paint palettes as well as cleaning up at the end of each class
- Exercising patience and the ability to clearly and effectively communicate each step of the process